

# Smallthorne Primary Academy



Marking Policy  
Updated Autumn 2017

## **Rationale**

Marking is undertaken to support and encourage the child in their efforts, so that continuous progress is maintained. This is done formally and informally, both in writing and verbally. All children's work is valuable and should be treated with respect.

## **Aim**

Effective Marking:

- Identifies and addresses errors and misconceptions
- Makes the child feel valued.
- Sends the message to the children that the work in their books is important.
- Gives children feedback about strengths and areas for development in their work.
- Rewards and encourages effort and progress
- Identifies individual children and groups who need specific help
- Provides a record of progress
- Helps other adult/parents understand strengths and weaknesses
- Informs future planning

## **Guidelines**

- Marking should be related to clear learning objectives which are understood by the child.
- Consideration should be given to spelling and grammar where appropriate.
- Where applicable, modelling should be used to support learning.
- Marking should be legible and clear in meaning.
- Children's achievements need to be celebrated in order to motivate and encourage.
- Comments need to identify the next steps in the child's learning.
- Time needs to be built in to lessons in order for children to read marking and respond to it with 'fix its'. Fix its must be acknowledged.
- Work needs to be marked promptly so the child is aware that the outcome of every task is considered to be important. Comments should be productive and not negative.
- Teachers need to follow the agreed approach in each subject and use strategies for their particular year group as set out in appendix.
- Verbal feedback will be denoted in all subjects by 'VF' and followed by evidence that the child has made progress.