



# Early Years Prospectus





CHETWYND STREET  
SMALLTHORNE  
STOKE ON TRENT  
ST6 1PR

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Website: [www.smallthorneprimary.org.uk](http://www.smallthorneprimary.org.uk)

Email: [smallthorne@smallthorneprimary.org.uk](mailto:smallthorne@smallthorneprimary.org.uk)

Head Teacher

Mr C. Crook

Deputy Head

Mrs E. Wilkes

### **Early Years Team**

Miss A. Peake Nursery Teacher & Early Years Leader

Grace Bailey Reception Teacher

Mrs G. Barlow Senior Early Years Practitioner Reception

Miss M. Stanford Senior Early Years Practitioner Nursery

Miss N. Hallmark Senior Early Years Practitioner Nursery

## Our policy regarding who can collect your child from school.

Here at Smallthorne safeguarding is a huge priority for us. Before your child starts school we will ask you for a list of people who can collect your child and a password.

If it is not the usual person collecting your child you must inform us either in person in the morning or by telephoning the office. We then use the list and password you gave us to check that they are the right person when they arrive.

We will not let your child go with someone we don't know even if they are on the list and have the password unless you have informed us.



### Illness

If your child is absent from school, please telephone on the first day of absence - and keep the school informed if the absence continues.

If your child has sickness or diarrhoea, to prevent infection spreading they need to stay at home for 48 hours after their last bout of sickness or diarrhoea.

All of our Early Years Team are First Aid trained

If your child has an injury at school a member of our team will administer first aid, it will be logged in our accident book and you will be informed at the end of the school day. If your child has any bump to their head we will call you immediately.

If it is a serious injury, parents/ carers will be contacted immediately. Make sure that you keep the school informed of at least two telephone numbers where you can always be contacted; this is essential in case of an emergency.

## A typical day

Our day begins at 8.55 a.m. (doors open at 8.50 a.m.)

The school day ends at 3.00 p.m.

8.50am The children arrive, self registration, wave to parents

9.00am Register and whole class learning activities.

Activities both inside and outside; some initiated by the children and some adult guided activities. Free access to fruit and milk.

During the morning the children will also take part in guided phonics sessions

Before Lunch-Story, singing and preparing for lunch with Key Worker

Lunch 11.35am (Nursery) 11.45 (Reception)

Outdoor and indoor free-flow play

Afternoon Session- register and teacher input.

Activities inside and outside; some initiated by the children and some adult guided activities.

Key Worker Time

3.00pm Home time

\*The day will vary on PE days, special occasions etc.

\*Once a week we go to star assembly.



## Early Years Curriculum

Our indoor and outdoor provision provides continuous opportunities for developing the seven areas of learning:

Personal, Social and Emotional Development.

Communication and Language.

Physical Development

Literacy

Understanding the World

Mathematics

Expressive Arts and Design



Many people think we just play all day; to some extent this is true because young children need to play.

However, we provide play experiences which will enable children to achieve and develop many skills giving them the foundation skills they will need for the rest of school.

The Prime areas of communication, physical skills, and social skills are fundamental for enabling children to achieve in the other areas such as literacy and maths.

Your child will spend lots of time in our structured, challenging, enabling indoor and outdoor environments. Some of the fun, engaging and playful ways your child will learn include: gardening, cooking, investigating messy materials, special visitors in school, educational visits, role-play areas, PE, musical instruments, games, stories, singing, a so so many more



## Learning Book

In all schools and Nurseries staff have to compile evidence of each child's learning.

We use an exciting new approach to observing and assessing children's learning .

Each member of staff has a password protected tablet that only has the Learning Book APP. During the school day notes, photographs and videos of children's significant learning are recorded on the tablet.

Once we upload the evidence to the secure website that can only be accessed by you.



### School uniform

Grey or black trousers, skirt or pinafore dress. Girls can also wear blue and white summer dresses.

Blue or white polo shirt (NOT shirts in Early Years.)

Blue cardigan or sweatshirt (no hooded jumpers)

Shoes should be smart and practical (no trainers.)

Please do not allow your child to wear jewellery including earrings in school.

Uniform with the school logo on is available from Motif

Marketing Milton <http://www.motifmarketing.co.uk/>

01782 534849

Please make sure every item of clothing is clearly labelled with your child's name.

Children do not wear a school tie until year 1.

### You Will Need

1. A PE Kit containing black shorts and a white T-shirt and a pair of pumps.
2. Every day your child will need to bring a clear bottle of water with a sports cap with their name on.
3. A pair of wellington boots to keep at school.
4. Nursery children (Not Reception) will need a bag containing a full change of clothes (**not uniform**) and a packet of wet wipes, in case they have an accident.

## **"Food, Glorious Food!"**

Healthy meals are cooked on the premises.

Reception children have a free school meal subsidised by the government.

Nursery school dinners cost £2.20 per day. (Price correct May 2017) School lunches are paid for using 'Parent Pay.'

If you think you may be entitled to free school meals, please see Mrs Ruscoe, Mrs Sadler or Mrs Mountford in the office.

Fruit is provided every day so there is no need for your child to be given any snacks.

Milk is free until your child is five years old. For children aged five milk costs 20p per day.

### **Wrap around care**

#### **Breakfast club**

We have a breakfast club in the hall from 7.30am. Children pay £2.50 and can choose from a selection of breakfast foods.

#### **After School Club**

Head Start Nursery have an after school club based at our school. For more information please ask our office staff or contact Sharon Pender 01782 575733  
email [headstartdaynursery1@gmail.co.uk](mailto:headstartdaynursery1@gmail.co.uk)



## Travelling to and from School

If you have to travel by car, the school operates a drive-through, one way system from Chetwynd Street to Sparrow Street.

Sparrow Street is the drop off zone and entrance through for pedestrians.

The car park is for STAFF only.

If you need to collect your child during the school day press the buzzer on the Chetwynd Street gate and speak to the office.

Dogs are not allowed on the school premises, except for assist dogs.



We look forward to September when you begin your wonderful journey of learning with us.